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**For office use only:**  
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Paid

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<b>Total cost £</b>			

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Payment should ideally accompany your request and can be made by:

- Online. Before you can pay online you must have received a reference number and a quote from us. The reference number will be in the format G23/01234 or U23/01234.

The online payments page can be found at:

<http://www.hullhistorycentre.org.uk/visit-us/fees-and-charges/online-payments.aspx>

- Cheque, made payable to *Hull Culture and Leisure Ltd.*
- Credit/debit card payments by phone 01482 317500, or in person at the History Centre.
- Overseas payment should be made in pounds sterling by International Money Order or by a cheque drawn on a British bank.

**IMPORTANT - do not send credit card details by email**

Please return the completed form and all relevant paperwork to Hull History Centre, Worship Street, Hull, HU2 8BG email: [hullhistorycentre@hcandl.co.uk](mailto:hullhistorycentre@hcandl.co.uk)

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Information given by you will be treated in confidence and in accordance with Data Protection legislation. We will not disclose such information to any third parties.

The information will be held electronically and in paper format and may be used in the following ways:

1. To enable us to deal with your enquiry quickly and efficiently
2. Statistical analysis relating to the use of our research service. Such statistical analysis will not identify you individually
3. This information will be kept for seven years after completion of your enquiry and then confidentially destroyed